



1. Students must wear safety glasses when using power tools in these garages.
2. Absolutely no work can take place in the alleys around these garages.
3. Groups can use the slab and the grass in the backyard of 630 Dartmouth to build sets.
4. The hours that the groups can use the backyard of 630 Dartmouth are after 5 pm on weekdays and between 9 am and 6 pm on weekends.
5. Groups must use tarps if they are going to paint in the backyard.
6. Painting cannot occur directly on the slab or the grass.
7. Groups using the cement slab in the back of 630 Dartmouth must clean up the yard at end of the day each and every time they use the slab.
8. Stray nails and screws must be disposed of in a heavy duty plastic bag, tied and placed in a dumpster.
9. If a part of a set must be left in the backyard of 630 Dartmouth for any reason, the students responsible for that set will notify the Directors of Study Abroad and International Office immediately BY EMAIL OR PHONE/VOICE MAIL.
10. Groups will contact Julie Cahillane (Facilities Management) if they need a special pickup (Callj-cahillane@northwestern.edu).
11. A copy of the "contract" between the groups and the University will be posted inside both garages.
12. Arts Alliance reserves the right to deny inside storage/build space to any group at 630 Dartmouth.
13. Building at 630 is reserved only for groups associated with the Student Theatre Coalition (StuCo).
14. If above rules are not met, the wronged party agrees to first approach the group, whether in person, or via email to the StuCo co-chair (Andrew Tolbert a.b.tolbert@gmail.com) to attempt to peacefully remedy the situation.
15. If an efficient and thorough remedy is not reached, the group will suffer a fine of \$50.00.
16. Further misuse of space will result restricted use of build space.
17. The SAO and the IO have priority over the space and will inform StuCo a week prior to the planned event

Signed:

Student Producer of Event